HIGH COURT OF HIMACHAL PRADESH, SHIMLA – 171001

No.HHC.1(5-Computer/J.O./Hardware/AMC)/2010-II-
Dated : Shimla, the 23rd March, 2015.

Subject: **Annual Maintenance Contract (AMC.) in respect of maintenance of Computer Hardware provided to the District Courts, Mandi, under the e-Courts Project – quotations called for – reg.**

Competitive item-wise rate tender(s)/quotation(s) (with spares) are invited in sealed cover for awarding Annual Maintenance Contract (AMC) in respect of following Computer Hardware and peripherals, subject to the following conditions :-

"The tenderer(s) should have an annual turnover of more than ₹ 10,00,000/- in I.T. Services, should be an Authorized Service Provider with sufficient back-up of Spare Parts, having an Authorization Certificate in this effect from OEM, based anywhere in and around Himachal Pradesh, having atleast one resident engineer at Mandi should be already providing such maintenance services to at least 3 or more Departments of the State Governments, during the current financial year i.e. 2014-2015 and in a position to provide maintenance services within 1 or 2 days through a centralized system of call logging".

1.	**Dot Matric Printers.** TVS MSP 455xl CLASSIC	**8 Nos.**
2.	**Slim PCs.** HP Compaq 6000 Pro Small Form Factor Including Monitors, Key Boards and Mouse etc.	**8 Nos.**
3.	**Thin Client PCs.** HP vc 4725 LNX 2GF/1GR SPL TC India Including Monitors, Key Boards and Mouse etc.	**25 Nos.**
4.	**Server HP PROLIANT DL 185 G5.** Hard Disk 146*2 GB, Processor Speed 2300 MHz, RAM 10 GB	**2 Nos.**
5.	**Scanner.** Scanner HP Scanjet 8270	**1 No.**
6.	**Laserjet Printer.** HP Laserjet Printer P 1008	**8 Nos.**
7.	**ATEN KVM Switch.** CS1708A 8 Port ATEBN KVM Switch	**1 No.**
8.	**Uniline UPS 2 KVA.** Uniline 2 KVA On-line UPS MAX12000	**1 No.**
9.	**Uniline UPS 500 VA.** Uniline 500 VA UPS	**8 Nos.**
10.	**Projector.** Projector HITACHI, Model No.CP-RX70EF	**1 No.**
11.	**USB Hard Disk.** TREK DIVA SLEEK 320 GB	**1 No.**

(Hardware 1 to 11 are at District Courts, Mandi, Himachal Pradesh.

The aforesaid tender(s)/quotation(s) should reach the Office of the Registrar General, High Court of Himachal Pradesh, Shimla on or before **2nd April, 2015 at 4.45 P.M.,** during the office hours with clear terms and conditions, mentioning the rates for the A.M.C. with spare parts.

The interested tenderers are requested to furnish earnest money to the extent of 2% of the total tendered amount in the form of a bank guarantee or bank draft of the nationalized or recognized banking institution in favour of the Registrar General, High Court of Himachal Pradesh payable/drawn at Shimla. Any quotation received without earnest money shall be liable to be rejected straightway. However, the earnest money received from the unsuccessful tenderers shall be released to them without interest within a reasonable period.

The sealed quotation should be addressed to **"The Registrar General, High Court of Himachal Pradesh, Shimla - 171001"** clearly depicting on the top of the envelope that **"The quotations are for the AMC of Computer Hardware and last date for receipt of quotations is 2.4.2015".** Any quotation received after the aforesaid period shall not be entertained and as such, the same shall be liable to be rejected straightway. The successful tenderer shall also have to furnish performance security to the extent of five (5) percent of the total consideration amount of the contract. The terms and conditions for making the payment shall be regulated as per mandate of Rule 108 of the H.P.F.R., 2009, an extract whereof is annexed as **Annexure – 'A'**.

The High Court reserves all rights to select and reject any or all the quotations received without assigning any reason whatsoever.

Encls : As above.

Central Project Coordinator.

Endst.No.HHC.1(5-Computer/J.O./Hardware/AMC)/2010-II-8729 Dated : 23.3.2015.

Copies forwarded to :-

1. The Director, H.P. Judicial Academy, Curzon House, Curzon House, Boileauganj, Shimla – 171005 for information with a request to kindly upload the tender document on the website of the H.P. Judicial Academy, please.
2. The Member Secretary, H.P. Legal Services Authority, S.D.A. Complex, Kasumpti, Shimla – 171009 for information with a request to kindly upload the tender document on the website of the H.P. Legal Services Authority, please.
3. The District and Sessions Judge, Mandi for information and with a request to upload the tender document on the website of the District Courts, Mandi, H.P., please.
4. Shri Sajjad Abid, Scientific Technical Assistant, NIC, H.P. High Court, Shimla - 171001 for information with a request to kindly upload the tender document on the website of this High Court of H.P.

Central Project Coordinator.

108. **Advance or On Account payment to supplier**. - (1) Payment for services rendered or supplies made shall be released only after the services have been rendered or supplies made; provided that Advance or On Account payments may be made in the following cases, namely: -

(a) to the contractors executing maintenance contracts for servicing of machinery and electronic equipments; and

(b) to the contractors executing fabrication contracts, or turn-key contracts.

(2) Where it is essential to make advance payment under sub-rule (1), the amount shall not exceed the following limits, namely: -

(a) thirty percent of the contract value to the private contractors; and

(b) forty percent of the contract value to a State or Central Government Organization or a Public Sector Undertaking;

(3) Pro-rata on account payment upto 80% of the supplies made or service rendered may be made pending completion of contract, after assessing the same.

(4) The Government may relax, the ceilings (including percentage laid down for advance payment) mentioned under sub-rules (2) and (3). While making any advance payment, adequate safeguards in the form of bank guarantee shall be obtained from the contractor.

(5) Part payment to contractors may be released after he dispatches the goods from his premises depending upon the terms and conditions of the contract.